

Minimum System Requirements:

You will need:

**A Macintosh with System 6.0 or greater
CD-ROM Drive**

or

**IBM or compatible PC
Microsoft Windows
CD-ROM Drive**

AASL

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The

AASL
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1995 Edition

Macintosh and PC Compatible

Includes more than 130 documents selected
specifically for school library media
professionals

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with assistance from David V. Loertscher

The American Association of School Librarians (AASL) is a division of
the American Library Association.



Welcome to the professional library for library media specialists, district and state library media professionals, professors and students. This CD-ROM disk contains more than 130 documents ranging from AASL position statements and ERIC Digests to historical documents and useful bibliographies.

The files on this disk may be accessed from either Mac or Windows platforms. Each document is in four formats: PC or Mac hypertext formats or PC or MAC word processing files in WordPerfect format.

The hypertext documents are in Envoy runtime files, a product of WordPerfect Corporation, which are accessible without loading any other program. They can be viewed on either a Mac or a PC by merely opening the documents as you would any file on your hard drive. Once in the document you may search for any word or phrase, highlight text, add notes, skip through the document, or print it out without disturbing any of the original text. You may save your notes or highlights with the full text on your hard drive for future reference. To learn to use the hypertext features, consult the "Help" files once in a document and use the icons at the top of the screen.

The word processing files are contained in the folders MACWP or IBMWP. These files are in WordPerfect format but your word processor may be able to translate them into the format of your choice. These files will act as any word processing files and may be downloaded to your hard drive as needed.

How to Get Started

First, print the file "aaatoc" which is the table of contents for the entire CD. This contains a classified list of documents, author, title and subject files. Put this index into a three-ring binder with the CD in the pocket and you have a shelf-ready index to find any desired document. After each entry in the index is the name of the file in brackets; e.g. [access]. Put the CD in the computer and the open the "access" file for the desired document.

Running the Files

From a Macintosh, access the CD drive and double-click on the desired file name. From Windows, go to the FILE menu, and select RUN. Click on the BROWSE button and from within the dialog box, go to the CD-ROM drive. Open the IBMENVOY folder and select any desired file. Click OK twice and it should run. If you have trouble, seek help from any person familiar with running Windows documents.

Use of the Documents

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